

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC
UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold a meeting at 1:00 p.m. on Thursday, February 15, 2024 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas.

The following matters will be considered and may be acted upon at the meeting.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA

- A. Approve minutes of December 14, 2023 Regular Board Meeting and January 3, 2024 Special Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including:**
 - 1. Quarterly Investment Report.**
- C. Ratify payments approved by General Manager:**
 - 1. BOK Financial, Series 2015 Revenue Bonds, \$268,656.25;**
 - 3. BOK Financial, Series 2017 Revenue Refunding Bonds, \$3,013,450.00;**
 - 4. BOK Financial, Series 2019 Revenue Bonds, \$303,100.00;**
 - 5. BOK Financial Series 2022 Revenue Bonds, \$853,637.50;**
 - 6. Cash Construction Company, Inc., Pay App #17 and Final, 30” Raw Water Transmission Main No. 2, \$130,580.00;**
 - 7. Hays County, Darden Hill at Sawyer Ranch Roundabout, \$154,199.53;**
 - 8. Landmark Structures, Pay App #6, 1240 EST, \$109,668.00;**

- D. Approve Contractor Pay Requests and invoices including:**
 - 1. Landmark Structures, Pay Application #7, \$162,839.50, 1240 EST;**
 - 2. T. Morales Company Electric & Controls, Ltd., Pay Application #1 and Final, \$331,700.00, County Line 1420 Pump Station Generator Replacement.**

- E. Approve Contractor Change Orders:**
 - 1. Landmark Structures, Change Order #1, \$46,006.00, 1240 EST.**

V. NEW BUSINESS

- A. Discuss, consider and take action regarding update on litigation with Belvedere Homeowners Association, Inc. and Belvedere Municipal Utility District (S. Clark).**

(This item may be taken into Executive Session under the consultation with attorney exception).

- B. Discuss, consider and take action on Amendment to the Water and Sewer Development Policies (J. Riechers).**

(This item may be taken into Executive Session under the consultation with attorney exception).

- C. Discuss, consider and take action on approval of City of Dripping Springs Wholesale Water Agreement (J. Riechers).**

(This item may be taken into Executive Session under the consultation with attorney exception).

- D. Discuss, consider and take action on Service Availability Letters for:**
 - 1. Harris Ranch, 68 Water LUEs, 71 System.**
 - 2. Penn Ranch, 1416 Water LUEs, 290 System.**
 - 3. Lunaroya/Silver Creek, 28 Water LUEs, 290 Water System.**

- E. Discuss, consider and take action on Non Standard Service Agreements for:**
 - 1. Harris Ranch, 68 Water LUEs, 71 System.**
 - 2. Lunaroya/Silver Creek, 28 Water LUEs, 290 Water System.**

- F. Discuss, consider and take action on Engagement Letters from Nelisa Heddin Consulting for 2024 Rate Study and 2024 Impact Fee Study (J. Riechers).**

- G. Discuss, consider and take action on Purchase Agreement for Easement on Parcel 64 and Parcel 65 for the 1080 Waterline (J. Riechers).**

(This item may be taken into Executive Session under the consultation with attorney exception).

- H. Discuss, consider and take action on Memorandum of Understanding with City of Bee Cave for effluent use at City Park (J. Riechers).**
- I. Discuss, consider and take action on Memorandum of Understanding with City of Bee Cave for Commercial Irrigation Policy.**
- J. Discuss, consider and take action on Billing Services Agreement with Travis County MUD 22 for wastewater services (J. Riechers).**
- K. Discuss, consider and take action on Notice to Proceed for 1080 Phase B construction (G. Murfee).**
- L. Discuss, consider and take action on Proposal from Malone Wheeler, Inc. for Bee Cave Elementary Wastewater Lift Station conversion (J. Riechers).**
- M. Discuss, consider and take action on Proposal from Malone Wheeler, Inc. for revisions to the PUA Drought Contingency Plan (J. Riechers).**
- N. Discuss possible date for March Special Meeting (J. Riechers).**

VI. STAFF REPORTS

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Operation’s Report (E. Morgan).**
- D. Engineering Report (G. Murfee).**

VII. ADJOURNMENT

Dated: February 11, 2024

Jennifer Riechers

Jennifer Riechers
 WTCPUA General Manager

 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071

– Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.

