

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold a meeting at 1:00 p.m. on Thursday, February 16, 2023 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas.

The following matters will be considered and may be acted upon at the meeting.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA

- A. Approve minutes of December 8, 2022 Regular Board Meeting and January 12, 2023 Special Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including:**
 - 1. Quarterly Investment Report.**
- C. Ratify payments approved by General Manager:**
 - 1. EDC Construction, \$37,500, Containment Bays at County Line PS;**
 - 2. G Creek, Inc, Pay Application #2, \$447,720.75, Uplands Trident/Office Building Renovation.**
- D. Approve Contractor Pay Requests including:**
 - 1. Qro Mex Construction Co., Inc., Pay Application #5 (Final), \$155,138.93, 1340 Conversion;**
 - 2. S.J. Louis Construction of Texas, Ltd., Pay Application #6, \$416,601.37, 1080 Transmission Main-Segment A;**
 - 3. S.J. Louis Construction of Texas, Ltd., Pay Application #7, \$157,173.02, 1080 Transmission Main-Segment A;**

4. **TTE, LLC, Pay Application Final, \$8,010.00, West Bee Cave Pump Station Upgrade.**

E. Approve Change Orders for:

1. **Process Water Technologies, LLC, Change Order #1, \$0.00 Uplands Water Treatment Solids Dewatering;**
2. **Qro Mex Construction Co., Inc., Change Order #3, \$1,368.92, 1340 Conversion;**

V. NEW BUSINESS

A. Discuss, consider and take action on Wholesale Service Agreements for:

1. **Anarene (City of Dripping Springs);**
2. **Cannon Ranch (City of Dripping Springs).**

B. Discuss, consider and take action on approval of Service Availability Letters for :

1. **Sawyer Ranch, Lot 3A, 40 Water LUEs, 290 System;**
2. **16810 Hamilton Pool Road, 42 Water LUEs, 71 System.**

C. Discuss, consider and take action on approval of Non Standard Service Agreements for:

1. **Sawyer Ranch, Lot 3A;**
2. **16810 Hamilton Pool Road.**

D. Discuss, consider and take action on update to Board of Directors on water system capacity commitments and direction to staff on processing new applications for service (S. Roberts).

(This item may be taken into Executive Session under the consultation with attorney exception).

E. Discuss, consider and take action on authorization for the exploration and funding of additional water supply (S. Roberts).

(This item may be taken into Executive Session under the consultation with attorney exception).

F. Discuss possible date for March Special Meeting (J. Riechers).

G. Discuss, consider and take action regarding employee bonuses related to the February Ice Storm (J. Riechers).

VI. STAFF REPORTS


A. General Manager's Report (J. Riechers).

B. Controller's Report (J. Smith).

- C. **Operation’s Report (C. Jeffrey).**
- D. **Engineering Report (G. Murfee) including:**
 - 1. **Capital Improvements Plan Update.**

VII. ADJOURNMENT

Dated: February 9, 2023



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.