

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC
UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold a meeting at 2:00 p.m. on Monday, April 29, 2024 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. One or more members of the Board may participate in the meeting by videoconference pursuant to Section 551.127, Texas Government Code, provided that a quorum of the Board will be present at the meeting location.

The following matters will be considered and may be acted upon at the meeting.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA

- A. Approve minutes of February 15, 2024 Regular Board Meeting and March 21, 2024 Special Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including:**
 - 1. Quarterly Investment Report.**
- C. Ratify payments approved by General Manager:**
 - 1. G Creek Inc., Pay Application #9, \$127,986.42, Uplands WTP Renovation;**
 - 2. Landmark Structures, Pay Application #8, \$323,422.75, 1240 EST;**
 - 3. Udelhoven Oilfield System Service, Inc., Pay Application #1, \$354,219.50, Lake Pointe LS Rehab.**
- D. Approve Contractor Pay Requests and invoices including:**
 - 1. Austin Engineering, Co; Pay Application #1; \$52,250.00 – 1080 Transmission Main Segment B;**

2. **Udelhoven Oilfield System Service, Inc; Pay Application #2; \$227,628.02 – Lake Pointe Lift Station Rehab.**
- E. **Approve purchase of blower for Lake Pointe Lift Station, \$55,992.00 ACFM, Inc.**
- F. **Approve 2023 Annual Developer Reimbursement in the amount of \$639,040.60 to NASH Sweetwater, LLC per Wholesale Water Services Agreement between WTCPUA and Lazy Nine MUD 1A**

V. NEW BUSINESS

- A. **Discuss, consider and take action on Amendment to the Water and Sewer Development Policies (J. Riechers).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- B. **Discuss, consider and take action on First Amendment to Water Facilities Lease and Services Agreement with Greenhawe Water Control and Improvement District No. 2.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- C. **Discuss, consider and take action on Non Standard Service Agreements for:**
 1. **Penn Tract, 1497 water LUE's, 290 System.**
- D. **Discuss, consider and take action on Recommendation of Award for Southwest Parkway Pump Station Generator Installation Project (J. Riechers).**
- E. **Discuss, consider and take action on Proposal from Murfee Engineering, Inc. for engineering services for a 12" Waterline Extension on Hwy. 290 (G. Murfee).**
- F. **Discuss, consider and take action on Proposal from Murfee Engineering, Inc. for Wholesale Flow Control Valve Design and Approvals (G. Murfee).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- G. **Discuss, consider and take action on amendment to WTCPUA's Drought Contingency Plan (J. Riechers).**
- H. **Discuss, consider and take action on disposition of surplus WTCPUA property (17 acres on Highway 71) (J. Creveling).**
(This item may be taken into Executive Session under the consultation with attorney and real property exception).

- I. Discuss, consider and take action of updates to the PUA Organizational Chart (W. Smith).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- J. Discuss, consider, and take action regarding WTCPUA general process for condemnation and authorization of General Manager to act on behalf of Agency in condemnation matters (J.Riechers/L.Kalisek)**
(This item may be taken into Executive Session under the consultation with attorney exception).
- K. Discuss, consider, and take action regarding condemnation proceedings for capital projects (J.Riechers/ G.Murfee)**
(This item may be taken into Executive Session under the consultation with attorney exception).
- a. Resolution Declaring the Public Necessity for Acquiring by Condemnation Certain Described Real Property Interests for Purposes of the Highway 290 Transmission Main Project, and Authorizing Legal Proceedings to Secure Right of Entry (9415 Highway 290, Austin, Texas 78736)**
 - b. Resolution Declaring the Public Necessity for Acquiring by Condemnation Certain Described Real Property Interests for Purposes of the Highway 290 Transmission Main Project, and Authorizing Legal Proceedings to Secure Right of Entry (10301 U.S. Highway 290, Austin, Texas 78737)**
 - c. Resolution Declaring the Public Necessity for Acquiring by Condemnation Certain Described Real Property Interests for Purposes of the Highway 290 Transmission Main Project, and Authorizing Legal Proceedings to Secure Right of Entry (10115 State Highway 71, Austin, Texas 78735).**
- L. Discuss, consider and take action on Proposal from Malone Wheeler, Inc. for engineering study to determine feasibility of providing effluent for irrigation use in Lake Pointe (J. Riechers).**
- M. Discuss, consider and take action on Circle Drive Pump Station and Ground Storage Tank project (G. Murfee).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- N. Discuss, consider and take action on Purchase Agreement for Easement on Parcel 36 for the 1080 Waterline.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- O. Discuss, consider and take action on Purchase Agreement for Easement on Parcel 14C for the 290 Transmission Main Project.**
(This item may be taken into Executive Session under the consultation with attorney exception).

- P. Discuss, consider and take action on wholesale service contract requests (S. Roberts).**
(This item may be taken into Executive Session under the consultation with attorney exception).

VI. STAFF REPORTS

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Operation’s Report (E. Morgan).**
- D. Engineering Report (G. Murfee).**

VII. ADJOURNMENT

Dated: April 26, 2024



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.