

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, January 17, 2019 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. SPECIAL RECOGNITION

- A. Presentation to Director Ray Whisenant for service to the WTCPUA Board of Directors from 2012-2018 (S. Roberts).**

V. CONSENT AGENDA (R. Pugh)

- A. Approve minutes of December 13, 2018 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters including:**
 - 1. Quarterly Investment Report (J. Smith).**
- C. Approve Contractor Pay Requests including:**
 - 1. SJ Louis Construction of Texas., Ltd. Pay Request No. 6, \$411,771.05, 1340 Transmission Main Project.**

2. **Landmark Structures I, LP, Pay Request No. 9, \$119,875.75, 1340 Elevated Storage Tank Project.**
 3. **Travis Industries, LLC, Pay Request No. 2, \$60,253.75, Uplands WTP and HS Pump Station Improvements Project.**
 4. **Payton Construction, Inc., Pay Request No. 10 Final, \$96,065, RWI Expansion and Rehabilitation Project.**
 5. **Neltronics LLC, Pay Application No. 4 Final, \$33,311, SCADA System Upgrade – Phase 3.**
- D. Approve Contractor Change Orders including:**
1. **Payton Construction, Inc., Change Order No. 4, (\$1620), RWI Expansion and Rehabilitation Project.**
- E. Approve Service Extension Requests (SERs) for:**
1. **Ledgestone Commercial, 43 Water LUEs, 290 System.**
- F. Ratify the following Agreements with Lake Austin Lake Pointe Homeowners Association, Inc. and the WTCPUA for the Second Raw Water Line Project:**
1. **Letter Agreement.**
 2. **Easement Agreement.**
- G. Approve termination of Communications Consulting Services Agreement between WTCPUA and Sawin Group.**
- H. Award 2-Year Laboratory Services Agreement to Aqua Tech Laboratories, Inc. in the amount of \$90,448.**
- I. Ratify Letter Agreements between WTCPUA and the following to facilitate construction of the 1340 Transmission Main Project at U.S. 290 and Sawyer Ranch Road:**
1. **QuikTrip Corporation.**
 2. **Hays County WCID Nos. 1 and 2.**

VI. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
1. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
 2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*
- (These items under VI.A may be taken into Executive Session under the consultation with attorney exception).*

B. Discuss, consider and take action on Reclaimed Water Use Agreement with CCNG Golf, L.L.C. (R. Pugh/D. Klein).

(This item may be taken into Executive Session under the consultation with attorney exception).

C. Discuss, consider, and take action on legislative efforts and legislation in the 86th Legislative Session.

(This item may be taken into Executive Session under the consultation with attorney exception).

VII. NEW BUSINESS

A. Discuss, consider and take action on Third Amendment to Wholesale Water Supply Agreement between the WTCPUA and the City of Dripping Springs (S. Albright).

(This item may be taken into Executive Session under the consultation with attorney exception).

VIII. STAFF REPORTS

A. General Manager’s Report (R. Pugh).

B. Controller’s Report (J. Smith).

**C. Engineer’s Report (D. Lozano/J. Coker) including:
1. Capital Improvements Plan Update.**

D. Operations Report (T. Cantu).

IX. ADJOURNMENT

Dated: January 11, 2019

Robert Pugh
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.