

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, August 15, 2019 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC HEARINGS**

- A. Conduct a public hearing on amendments to the WTCPUA’s wholesale and retail water and wastewater rates, 10:00 a.m. (D. Klein).**

**IV. PUBLIC COMMENT**

**V. CONSENT AGENDA (J. Riechers)**

- A. Approve minutes of July 18, 2019 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters, including:
  - 1. Wastewater Transport Services, \$53,360, Repair to Lift Station No. 9.****
- C. Approve Contractor Pay Requests including:
  - 1. Landmark Structures I, LP, Pay Request No. 16, \$40,612.50, 1340 Elevated Storage Tank Project.****

**D. Approve Utility Conveyance Agreements to convey facilities to the WTCPUA from the following:**

- 1. Prominence Homes, LLC (Spillman Ranch, Phase 1, Section 10)**
- 2. Triple L, LLC (Premiere Dance Center)**
- 3. Destiny Hills Development, Inc. (Creeks Edge)**
- 4. Driftwood Golf Club Development, Inc.**

**DI. Approve the Consent to Assignment of the following agreements:**

- 1. UFCCA with Creeks Edge, Ltd to Destiny Hills Development, Inc (Creeks Edge Development)**

**DII. Approve Non-Standard Service Agreement to:**

- 1. Preserve at Oak Hill and terminate previously approved NSSA.**

## **VI. OLD BUSINESS**

**A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**

- 1. William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 .*
  - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
  - 3. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
  - 4. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*
- (These items under V.A may be taken into Executive Session under the consultation with attorney exception).*

**B. Discuss, consider and take action on proposed modification to WTCPUA Rules and Policies regarding Opt-Out Provision for Automatic Read Meters (AMR) (S. Roberts).**

**C. Discuss, consider and take action on review of Hays WCID #1 Wholesale Water Service Agreement (D. Lozano).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

## VII. NEW BUSINESS

- A. Discuss, consider and take action on review of FY 2020 Draft Budget (J. Smith).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
- B. Discuss, consider and take action on updated organizational chart (J. Riechers).**  
*(This item may be taken into Executive Session under the consultation with attorney and personnel matters exception).*
- C. Discuss, consider and take action on possible engineering study of SCADA system (B. Goodwin).**
- D. Discuss, consider and take action on contract with General Manager.**  
*(This item may be taken into Executive Session under the consultation with attorney and personnel matters exception).*
- E. Discuss, consider and take action on employee longevity pay policy (J. Riechers).**  
*(This item may be taken into Executive Session under the consultation with attorney and personnel matters exception).*
- F. Discuss, consider, and take action on a Recommendation of Award for the Raw Water Line No. 2 CIP Project (D. Lozano).**
- G. Discuss, consider and take action on Murfee Engineering Request for Budget Adjustment for TLAP Major Amendment Application Engineering Services Agreement, \$50,000 (D. Lozano).**
- H. Discuss, consider and take action on proposed changes to wholesale and retail water and wastewater rates (N. Heddin).**
- I. Discuss, consider and take action on Order amending WTCPUA's Wholesale Water and Wastewater Rates (J. Smith and N. Heddin)**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
- J. Discuss, consider and take action on Order amending WTCPUA's Retail Water and Wastewater Rates (J. Smith and N. Heddin)**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
- K. Discuss, consider and take action on Order amending WTCPUA Water Conservation and Drought Contingency Plan, and ratify action taken by General Manager regarding the same (J. Riechers and D. Klein).**


(This item may be taken into Executive Session under the consultation with attorney exception).

**VIII. STAFF REPORTS**

- A. Interim General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith), including:**
- C. Engineer’s Report (D. Lozano) including:**
  - 1. Capital Improvements Plan Update.**
- D. Operations Report (C. Jeffrey).**

**IX. ADJOURNMENT**

Dated: August 9, 2019

  
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 Jennifer Riechers  
 WTCPUA Interim General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, Interim General Manager at (512) 263-0100 for information.