

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, September 19, 2019 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of August 15, 2019 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:**
 - 1. CFG Industries, LLC, Pay Application No. 13, \$47,025.00, Tank and Pump Station Coating Improvements;**
 - 2. SJ Louis Construction of Texas., Ltd. Pay Request No. 12, \$121,070.13, 1340 Transmission Main Project.**
 - 3. Landmark Structures I, LP, Pay Request No. 17, \$12,530.50, 1340 Elevated Storage Tank Project.**
 - 4. RTS Solutions, Pay Application No. 4 and Final, \$13,411.81, Manual Meter Replacement Project.**

- D. Approve Service Extension Request (SER) for:**
 - 1. Appaloosa Run Storage, 15 Water LUEs, 290 System.**
- E. Approve Non-Standard Service Agreement (NSSA) for:**
 - 1. Appaloosa Run Storage, 15 Water LUEs, 290 System.**

IV. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
 - 1. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
 - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
 - 3. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*

(These items under V.A may be taken into Executive Session under the consultation with attorney exception).
- B. Discuss, consider and take action on contract with General Manager.**

(This item may be taken into Executive Session under the consultation with attorney exception and personnel matters exception).

V. NEW BUSINESS

- A. Discuss, consider and take action on tariff amendment regarding: (J. Riechers)**
 - 1. Meter Opt-Out Program**
- B. Discuss, consider and take action on annual review of WTCPUA Investment Policy (J. Smith).**
- C. Discuss, consider and take action regarding review of LUE table regarding restaurants (B. Goodwin).**

(This item may be taken into Executive Session under the consultation with attorney exception).
- D. Discuss, consider and take action on Second Amendment to Wholesale Water Services Agreement with Headwaters Municipal Utility District.**

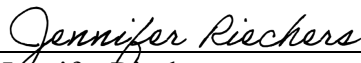
- E. **Discuss, consider and take action on Murfee Engineering Company engineering services proposal including (D. Lozano):**
 - 1. **Lift Station 9 Rehabilitation Project, \$95,000.00**
- F. **Discuss, consider and take action regarding Amendment to Easement Agreement between the WTCPUA and 71 Bee Cave, Ltd.**
(This item may be taken into Executive Session under the consultation with attorney exception).

VI. STAFF REPORTS

- A. **Interim General Manager’s Report (J. Riechers).**
- B. **Controller’s Report (J. Smith), including:**
- C. **Engineer’s Report (D. Lozano) including:**
 - 1. **Capital Improvements Plan Update.**
- D. **Operations Report (C. Jeffrey).**

VII. ADJOURNMENT

Dated: September 13, 2019



 Jennifer Riechers
 WTCPUA Interim General Manager

 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, Interim General Manager at (512) 263-0100 for information.