

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, December 12, 2019 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of October 17, 2019 regular Board Meeting.**
- B. Approve payment of invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:**
 - 1. DN Tanks, Inc., Pay Request No. 2, \$161,166.08 West Bee Cave Ground Storage Tank No. 2 CIP Project.**
 - 2. Landmark Structures I, LP, Pay Request No. 18 & Final, \$86,450.00, 1340 Elevated Storage Tank CIP Project.**
- D. Approve Service Extension Request (SER) for:**
 - 1. DMG Holdings, LLC Series Trautwein, 16 Water LUEs, 290 System**
- E. Approve Non-Standard Service Agreements (NSSA) for:**
 - 1. JPD Backyard Finance, LLC ;**
 - 2. DMG Holdings, LLC Series Trautwein**

3. **Amend Spillman Ridge Townhomes, 61 Irrigation LUEs, 71 System.**
- F. Approve Utility Conveyance Agreements to convey facilities to the WTCPUA from the following:**
1. **Ledgestone Expansion, Ph. II**
 2. **Ledgestone Expansion, Ph. III**
 3. **Anthem at Ledgestone Apartments**
- G. Approve purchase of replacement Pump Control Valve for High Service Pump #3 at Water Plant in the amount of \$33,469.**
- H. Award 2-Year Contract Services Agreement to:**
1. **Wastewater Transport Services, LLC, Sludge Transportation and Disposal.**
 2. **Brenntag Southwest, Water and Wastewater Treatment Plant Chemicals other than polymer. Polydyne Inc. for polymer.**
 3. **D.A.D.'s Lawn Services LLC., Landscape Maintenance**

V. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
1. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
 2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
 3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*
- (These items under V.A may be taken into Executive Session under the consultation with attorney exception).*
- B. Discuss, consider and take action regarding Hays WCID 1 Wholesale Contract audit.**
- (This item may be taken into Executive Session under the consultation with attorney exception).*

VI. NEW BUSINESS

- A. Discuss, consider and take action on Leak Detection Services proposal from SAMCO Leak Detection.**

- B. Discuss, consider and take action regarding proposal from CP&Y for Smoke Testing Project.**
- C. Discuss, consider and take action regarding Hill Country Galleria concerns regarding wastewater pretreatment program (B. Goodwin)**
- D. Discuss, consider and take action regarding wholesale water service to Lazy Nine Municipal Utility District 1A, including:
 - 1. Utility Conveyance Agreement between WTCPUA and Lazy Nine MUD 1A (Sweetwater Crossing Phase 1); and**
 - 2. Water Facilities Lease and Services Agreement between WTCPUA and Lazy Nine MUD 1A (Sweetwater Crossing Phases 1 and 2).****
- E. Discuss, consider and take action on proposal from Murfee Engineering Co., Inc. for 1240 Transmission Main CIP Project Easement Identification & Acquisition, Design, Approval & Construction Administration.**
- F. Discuss, consider and take action on a Recommendation of Award for the Hamilton Pool Road Pump Station Expansion CIP Project.**
- G. Discuss, consider and take action on Request for Adjustment to Project Budget for Hamilton Pool Road Pump Station Conversion and Upgrade.**
- H. Discuss, consider and take action on procedures to verify compliance with WTCPUA Service and Development policies.**
(This item may be taken into Executive Session under the consultation with attorney exception).

VII. STAFF REPORTS

- A. General Manager's Report (J. Riechers).**
- B. Controller's Report (J. Smith).**
- C. Engineer's Report (D. Lozano) including:
 - 1. Capital Improvements Plan Update.****
- D. Operations Report (C. Jeffrey).**

VIII. ADJOURNMENT

Dated: December 6, 2019



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.