

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Thursday, August 20, 2020. This meeting will be held via conference call in accordance with the Governor’s March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration. No physical meeting space will be available.

Members of the public may listen to and participate in the meeting via video conference or conference call. To participate in the meeting, please dial toll-free 877-568-4106, and enter access code 734-871-629 when prompted or join from your computer, tablet or smartphone, <https://global.gotomeeting.com/join/734871629>.

If you sign up to speak, to minimize sound distortion for other listeners, we request that you use the provided phone number for the audio portion of the meeting. Alternately, if using your computer’s microphone, please utilize headphones or turn off your speaker while you are speaking.

All speakers must send a written request to jriechers@wtcpua.org 2 hours in advance of the meeting (August 20th by 11:00 A.M.) If you wish to speak during the meeting, please provide your **name, phone number, and the agenda item(s) you wish to comment on.**

Members of the public who wish to submit their written comments on a listed agenda item can submit their comments by emailing jriechers@wtcpua.org. Comments must be received by 11:00 A.M. on August 20, 2020.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting.
Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

- I. CALL TO ORDER**
- II. ESTABLISH QUORUM**
- III. ELECTION OF OFFICERS**

IV. PUBLIC COMMENT

V. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of July 15, 2020 regular Board Meeting and July 30, 2020 Budget Workshop.**
- B. Approve payment of invoices.**
- C. Approve Contractor Pay Requests including:**
 - 1. Cash Construction Company, Inc., Pay Application No. 9, \$1,312.478.10 Raw Water Line No. 2 CIP Project**
- D. Approve Utility Conveyance Agreements to convey facilities to WTCPUA from the following:**
 - 1. Seven Oaks Office Park**
- E. Consider Service Extension Requests (SER) for:**
 - 1. Cueva 71, 160 Water and Wastewater LUEs, Hwy. 71 System.**
- F. Consider Non-Standard Service Agreements (NSSA) for:**
 - 1. Cueva 71, 160 Water and Wastewater LUEs, Hwy. 71 System.**

VI. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
 - 1. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
 - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
 - 3. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*
 - 4. Masonwood HP, Ltd v. West Travis County Public Utility Agency, in the 345th Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002238.*
 - 5. Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200th Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291. (These items under V.A may be taken into Executive Session under the consultation with attorney exception).*

- B. Discuss, consider and take action on SER request from Masonwood Development for Provence, Phase 2 on Hamilton Pool Road, 1,137 Water LUEs. .**
(This item may be taken into Executive Session under the consultation with attorney exception).
- C. Discuss, consider and take action on SER request from Hamilton Retail Center on Hamilton Pool Road, 8 Water LUEs.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- D. Discuss, consider and take action on Service Extension Request for 17507 Hamilton Pool Road, 14 Water LUEs.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- E. Discuss, consider, and take action regarding the sale of reclaimed water to CCNG Golf (D. Klein).**
(This item may be taken into Executive Session under the consultation with attorney exception).

VII. NEW BUSINESS

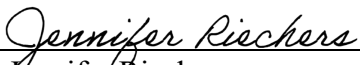
- A. Discuss, consider and take action on proposal from Headwaters MUD for amendment to wholesale water contract (J. Riechers).**
(This item may be taken into Executive Session under the consultation with attorney exception).
- B. Discuss, consider and take action on reinstatement of late fees and disconnects (J. Riechers).**
- C. Discuss, consider and take action on Pretreatment Surcharge program (J. Riechers).**
- D. Discuss, consider and take action on Order amending WTCPUA's Wholesale Water and Wastewater Rates (J. Riechers).**
- E. Discuss, consider and take action on WTCPUA Organizational Chart (J. Smith).**
- F. Discuss, consider and take action on FY 2021 budget (J. Smith).**
- G. Discuss, consider and take action on review of WTCPUA Administrative and Financial policies (J. Smith).**

VIII. STAFF REPORTS

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Engineer’s Report (D. Lozano) including:**
 - 1. Capital Improvements Plan Update**
 - 2. Solids Management Plan**
- D. Operations Report**

IX. ADJOURNMENT

Dated: August 14, 2020



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.