

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Thursday, October 22, 2020 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas **with limited attendance and via remote access** in accordance with the Governor’s March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration, as extended.

In person attendance will be limited. Face masks will be required pursuant to Travis County Order 2020-16. Temperature checks may be required upon entering the meeting room. In lieu of attending the meeting in person, members of the public may listen to and participate in the meeting via conference call or video conference. To participate in the meeting, please dial toll-free 866-899-4679, and enter access code 423-780-405 when prompted or access online at <https://global.gotomeeting.com/join/423780405>.

If you sign up to speak, to minimize sound distortion for other listeners, we request that you use the provided phone number for the audio portion of the meeting. Alternately, if using your computer’s microphone, please utilize headphones or turn off your speaker while you are speaking.

All speakers must send a written request to jriechers@wtcpua.org 2 hours in advance of the meeting (October 22nd by 11:00 A.M.) If you wish to speak during the meeting, please provide your **name, phone number, and the agenda item(s) you wish to comment on.**

Members of the public who wish to submit their written comments on a listed agenda item can submit their comments by emailing jriechers@wtcpua.org. Comments must be received by 11:00 A.M. on October 22, 2020.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. ELECTION OF OFFICERS

V. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of September 17, 2020 regular Board Meeting and October 5, 2020 Special Board Meeting.**
- B. Approve payment of invoices.**
- C. Approve quarterly investment report.**
- D. Approve Contractor Pay Requests including:**
 - 1. DN Tanks, Pay Application No. 2, \$127,916.78 Southwest Parkway GST 1 CIP Project**
 - 2. Cash Construction Company, Inc., Pay Application No. 11, \$39,825.00, 30" Raw Water Transmission Main No. 2 CIP Project**
- E. Approve Contractor Change Orders to:**
 - 1. Cash Construction Company, Inc., Change Order No. 2, \$107,936.41 RWL 2 CIP Project.**
- F. Approve Utility Conveyance Agreements to convey facilities to WTCPUA from the following:**
 - 1. Breakwater**
- G. Consider Amendment to Non-Standard Service Agreements (NSSA) for:**
 - 1. Spillman Towns, 24 Water LUEs, 1 Wastewater LUE**
- H. Approve 70% Developer Reimbursements to CCNG Development Company, L.P. for Hillside at Spanish Oaks, \$2,066,778**
- I. Approve expenses related to:**
 - 1. Effluent Filter Conversion LP WWTP, Aqua-Aerobic Systems, Inc. \$63,903.00**
 - 2. Tandem Axle Trailer, Texas Underground Inc. \$69,747.00**
 - 3. Raw Water Pump 4 VFD, Elliott Electric Supply, \$25,277.00**

VI. OLD BUSINESS

A. Discuss, consider and take action regarding pending litigation, settlement offers, and agreement for settlement of litigation, relating to the following: (S. Albright/D. Klein):

1. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*
4. *Masonwood HP, Ltd v. West Travis County Public Utility Agency, in the 345th Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002238.*
5. *Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200th Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291.*
(These items under V.A may be taken into Executive Session under the consultation with attorney exception).

B. Discuss, consider and take action on Letter of Intent from Lakeway MUD related to TC MUD 12 wholesale contract.

(This item may be taken into Executive Session under the consultation with attorney exception).

C. Discuss, consider and take action on Pretreatment Surcharge program (J. Riechers)

VII. NEW BUSINESS

A. Discuss, consider and take action on Emergency Interconnect Agreement with Travis County WCID No. 18 (J. Riechers).

B. Discuss, consider and take action on Agreements between the West Travis County Public Utility Agency and CCNG Golf, L.L.C. (D. Klein):

1. **Reclaimed Water Use Agreement**
2. **Agreement to Install an Effluent Filter System in West Travis County Public Utility Agency Lift Station No. 14**
3. **Second Amendment to the Raw Water and Effluent Agreement**

(These items under VII.B may be taken into Executive Session under the consultation with attorney exception).

C. Discuss, consider and take action on Resolution to authorize General Manager approval on:

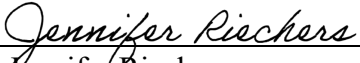
1. **Utility Conveyance Agreements**
 2. **Consent to Assignment of Nonstandard Service Agreements**
- D. **Discuss, consider and take action on Wastewater Meter Access Agreement with Lake Travis Independent School District (J. Riechers).**
 - E. **Discuss, consider and take action on a proposal from Murfee Engineering Company to provide engineering services for the WTCPUA Mapping Online GIS Conversion project (D. Lozano)**
 - F. **Discuss, consider and take action on a proposal from Spitzer & Associates to provide consulting services for easement acquisition in support of the WTCPUA 1080 Transmission Main CIP project (D. Lozano)**
 - G. **Discuss, consider and take action on a proposal from Spitzer & Associates to provide consulting services for easement acquisition in support of the WTCPUA Lime Kiln Interceptor project (D. Lozano)**
 - H. **Discuss, consider and take action on Amended and Restated Non Standard Service Agreement for Provence Subdivision (S Albright).**
(This item may be taken into Executive Session under the consultation with attorney exception).

VIII. STAFF REPORTS

- A. **General Manager's Report (J. Riechers).**
- B. **Controller's Report (J. Smith).**
- C. **Operations Report (E. Morgan).**
- D. **Engineer's Report (D. Lozano) including:**
 1. **Capital Improvements Plan Update**

IX. ADJOURNMENT

Dated: October 16, 2020



 Jennifer Riechers
 WTCPUA General Manager

 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act,

on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.