

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Thursday, August 19, 2021 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas and via remote access in accordance with the Governor’s March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration, as extended.

In lieu of attending the meeting in person, members of the public may listen to and participate in the meeting via conference call or video conference. To participate in the meeting, please dial toll-free 888 788 0099 and enter Meeting ID 890 0455 9980

Passcode 679351 when prompted or access online at

<https://us06web.zoom.us/j/89004559980?pwd=TWUxSzUxTmlzM3ZYbFpxeGRGVkI4QT09>

All remote speakers must send a written request to jriechers@wtcpua.org 2 hours in advance of the meeting (August 19th by 11:00 A.M.) _If you wish to speak during the meeting, please provide your name, phone number, and the agenda item(s) you wish to comment on.

Members of the public who wish to submit their written comments on a listed agenda item can submit their comments by emailing jriechers@wtcpua.org. Comments must be received by 11:00 A.M. on August 19, 2021.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting.
Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

- I. CALL TO ORDER**
- II. ESTABLISH QUORUM**
- III. PUBLIC COMMENT**
- IV. PUBLIC HEARINGS**

- A. **Conduct a public hearing on amendments to the WTCPUA's Land Use Assumptions, Capital Improvement Plan and water impact fees, 1:15 p.m. (D. Klein).**
- B. **Conduct a public hearing on amendments to the wastewater impact fees, 1:30 p.m. (D. Klein).**

V. CONSENT AGENDA (J. Riechers)

- A. **Approve minutes of July 15, 2021 regular Board Meeting.**
- B. **Approve payment of invoices and other bookkeeping matters.**
- C. **Approve Contractor Pay Requests including**
 - 1. **Payton Construction, Pay Application 6, \$191,423.74, County Line 1308 Pump Station 1340 Conversion;**
 - 2. **DN Tanks, Inc., Pay Application 12, \$398,323.80, Southwest Parkway Ground Storage Tank 2; and**
 - 3. **Austin Engineering Company, Pay Application 6 & Final Payment, \$27,750.00, Lift Station 9 Rehab.**
- D. **Approve Service Availability Letter and Non Standard Service Agreement for:**
 - 1. **Uplands Office, 39 Water LUEs, 23 Wastewater LUEs, 71 System.**
- E. **Approve quote from Generator Field Services for generator for Lift Station No. 9, \$69,641.00.**
- F. **Approve quote from Elliott Electric Supply for Preventive Maintenance on Raw Water Intake VFD for Pump No. 4, \$26,635.50.**

VI. OLD BUSINESS

- A. **Discuss, consider and take action regarding pending litigation, relating to the following: (S. Albright/D. Klein):**
 - 1. **Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200th Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291.**
(This item under V.A may be taken into Executive Session under the consultation with attorney exception).

VII. NEW BUSINESS

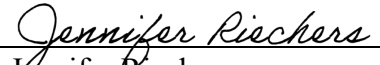
- A. Discuss, consider and take action on order approving amendments to the WTCPUA's Land Use Assumptions and Capital Improvements Plan, and imposition of Water Impact Fees (G. Murfee/N. Heddin)**
- B. Discuss, consider and take action on order approving amendments to the WTCPUA's Land Use Assumptions and Capital Improvements Plan, and imposition of Wastewater Impact Fees (G. Murfee/N. Heddin)**
- C. Discuss, consider and take action on FY 2022 budget (J. Smith).**
(This item may be taken into Executive Session under the personnel exception.)
- D. Discuss, consider and take action on Order amending WTCPUA's Wholesale Water and Wastewater Rates (J. Riechers).**
- E. Discuss, consider and take action on WTCPUA Organizational Chart (J. Riechers).**
- F. Discuss, consider and take action on annual review of General Manager.**
(This item may be taken into Executive Session under the personnel exception.)
- G. Discuss, consider and take action on proposal of service for Lake Travis Independent School District (S. Albright).**
- H. Discuss, consider and take action on report from Murfee Engineering Company regarding decommissioning of Lake Pointe Wastewater Treatment Plant (A. Wyatt).**
- I. Discuss, consider and take action on Order and amendment to WTCPUA Administrative Financial policies related to fund balances (J. Smith).**

VIII. STAFF REPORTS

- A. General Manager's Report (J. Riechers).**
- B. Controller's Report (J. Smith).**
- C. Operations Report (E. Morgan).**
- D. Engineer's Report (G. Murfee) including:**
 - 1. Capital Improvements Plan Update**

IX. ADJOURNMENT

Dated: August 13, 2021



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.