

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Thursday, January 21, 2021 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas **with limited attendance and via remote access** in accordance with the Governor’s March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration, as extended.

In person attendance will be limited. Face masks will be required pursuant to Travis County Order 2020-16. Temperature checks may be required upon entering the meeting room. In lieu of attending the meeting in person, members of the public may listen to and participate in the meeting via conference call or video conference. To participate in the meeting, please dial toll-free 1 877 853 5247, and enter Meeting ID 948 2850 5367, Passcode 040523 when prompted or access online at <https://zoom.us/j/94828505367?pwd=cnphQmErMkxES05zd0tvYWVncHIPZz09> Meeting ID: 948 2850 5367, Passcode: 040523.

If you sign up to speak, to minimize sound distortion for other listeners, we request that you use the provided phone number for the audio portion of the meeting. Alternately, if using your computer’s microphone, please utilize headphones or turn off your speaker while you are speaking.

All speakers must send a written request to jriechers@wtcpua.org 2 hours in advance of the meeting (January 21st by 11:00 A.M.) If you wish to speak during the meeting, please provide your name, phone number, and the agenda item(s) you wish to comment on.

Members of the public who wish to submit their written comments on a listed agenda item can submit their comments by emailing jriechers@wtcpua.org. Comments must be received by 11:00 A.M. on January 21, 2021.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (J. Riechers)

- A. Approve minutes of December 17, 2020 regular Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including:**
 - 1. Quarterly Investment Report;**
 - 2. BOK Financial Invoices for Bond Payments:**
 - a. Revenue and Refunding Bonds, Series 2013, \$78,825.00;**
 - b. Revenue Bonds, Series 2015, \$704,781.25;**
 - c. Refunding Bonds, Series 2017, \$3,196,200.00;**
 - d. Revenue Bonds, Series 2019, \$318,475.00.**
- C. Approve Contractor Pay Requests including:**
 - 1. DN Tanks, Inc., Pay Application No. 5, \$255,016.34 Southwest Parkway GST 1 CIP Project**
 - 2. G. Creek Construction, Inc., Pay Application No. 2, \$156,194.54, Hamilton Pool Road Pump Station Expansion CIP Project**
- D. Approve Service Availability Letter for:**
 - 1. Cannon Ranch, 396 LUEs water, 290 District;**
 - 2. 7-Eleven, 11 LUEs water, 290 District.**
- E. Approve Non Standard Service Agreement for:**
 - 1. HEB, 62 LUEs, 290 District;**
 - 2. 7-Eleven, 11 LUEs, 290 District;**
 - 3. 17507 Hamilton Pool Road, 14 LUEs water, 71 District.**

V. OLD BUSINESS

- A. Discuss, consider and take action regarding pending litigation, relating to the following: (S. Albright/D. Klein):**
 - 1. Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200th Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291. (This item under V.A may be taken into Executive Session under the consultation with attorney exception).*
- B. Ratify Approval of Amended and Restated Nonstandard Service Agreement for Provence Subdivision (S. Albright).**

(This item may be taken into Executive Session under the consultation with attorney exception).

VI. NEW BUSINESS

- A. Discuss, consider and take action regarding planning for growth in the water system and implementation of tools to manage water capacity.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- B. Discuss, consider and take action regarding administrative activities and costs to implement PUA policies, including policies relating to management of water capacity.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- C. Discuss, consider and take action regarding 87th Regular Session of the Texas Legislature.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- D. Discuss, consider and take action regarding a proposal from Murfee Engineering Company to provide engineering services for the Circle Drive Pump Station Phase One CIP Project (G. Murfee).**
- E. Discuss, consider and take action on proposal from Murfee Engineering Company to perform a risk and resiliency assessment and develop an emergency response plan as required by the American Water Infrastructure Act 2018. (G. Murfee)**
- F. Discuss, consider and take action on proposal from Murfee Engineering Company to perform an Impact Fee Study for FY 2021 (G. Murfee).**
- G. Discuss, consider and take action on amendment to Service and Development Policies regarding Wholesale Agreements (S. Albright).**
- H. Discuss, consider, and take action on Order amending the wholesale water rate for the City of Dripping Springs for the Blue Blazes Development (J. Riechers).**
- I. Discuss, consider, and take action on a resolution amending the WTCPUA Tariff regarding wastewater pretreatment and the management of fats, oils, and greases (J. Riechers)**

VII. STAFF REPORTS

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Operations Report (E. Morgan).**
- D. Engineer’s Report (G. Murfee) including:**
 - 1. Capital Improvements Plan Update**

VIII. ADJOURNMENT

Dated: January 15, 2021



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.